

EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY  
THERAPISTS AND PROFESSIONAL COUNSELORS  
SOCIAL WORKERS SECTION  
DECEMBER 6, 2000

MEMBERS PRESENT: Cornelia Gordon-Hempe (excused at 12:40-3:37 p.m.), Anita Kropf, Virginia Heinemann, Muriel Harper, Douglas Knight

LEGAL COUNSEL: John Schweitzer

STAFF PRESENT: Kimberly Nania, Karen Rude-Evans

GUESTS: Marc Herstand and Gail Johnson, NASW-WI; Joanne Barndt, U.W.-Milwaukee; William Heiss, U.W.-Madison; Joel Ambeling, Concordia University and WI-CSWE

CALL TO ORDER

Chair Cornelia Gordon-Hempe called the meeting to order at 9:10 a.m.

APPROVAL OF AGENDA

Amendments: -Proposed stipulation in the matter concerning Mary Jane Ripp  
-Proposed stipulation in the matter concerning Ted Bruce  
-Discussion of 3000-hour DHFS requirement  
-Discussion of eTherapy Task Force  
-Letters from Kenosha and Brown Counties  
-Discussion regarding DHFS notifying the Section of disciplined social workers

MOTION: Virginia Heinemann moved, seconded by Douglas Knight, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 24, 2000

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the Minutes of October 24, 2000 as written. Motion carried unanimously.

SECRETARY CUMMINGS

Secretary Cummings talked briefly about telemedicine. The MFT Section has suggested a task force to discuss and look into telemedicine issues.

## PRESENTATION OF PROPOSED STIPULATIONS

### TED BRUCE, CICSW

Attorney Jack Zwieg presented a proposed stipulation in the matter concerning Ted Bruce, CICSW. This matter will be deliberated on in closed session.

### MARY JANE RIPP, CSW

Attorney Jack Zwieg presented a proposed stipulation in the matter concerning Mary Jane Ripp, CSW. This matter will be deliberated on in closed session.

The Section noted that proportionately, a greater number of individuals who were grandfathered-in are being disciplined than those who are certified by today's standards.

## DRAFT RULE CHANGE RELATING TO SWTC AND CONVICTIONS

MOTION: Muriel Harper moved, seconded by Virginia Heinemann, to approve the language of the draft rule change relating to the Social Worker Training Certificate (SWTC) and convictions. Motion carried unanimously.

## DRAFT RULE RELATING TO SUPERVISORS

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the language of the draft rule change relating to supervisors. Motion carried unanimously.

## QUESTION RELATING TO SFC 7.01(1)(a)

John Schweitzer brought a grammatical error in SFC 7.01(1)(a) to the attention of the Section. Mr. Schweitzer will have this corrected.

## QUESTIONS REGARDING ICSW CERTIFICATION

The Section reviewed correspondence from Ann M. Sumpter. Ms. Sumpter will be expected to find another CICSW for supervision. In response to Ms. Sumpter's other questions:

- 1) May a CICSW clinically supervise his/her workplace superior (direct boss/manager)?  
A: No. This is not permissible.
- 2) May a social worker apply supervised experience working with clients in a community support program (those suffering with chronic mental illness) toward the supervised experience requirement for CICSW?  
A: Yes. This is acceptable.
- 3) May a CICSW clinically supervise (formally) a person with whom he or she had a friendship prior to beginning the supervision?  
A: No. This is not permissible.

The Section reviewed correspondence regarding Debra Farrar-Simpson. Ms. Farrar-Simpson should first apply for APSW certification. When her APSW certification is granted, Ms. Farrar-Simpson may begin her supervised hours.

#### FINAL ADOPTION OF CLEARINGHOUSE RULE 00-054

MOTION: Muriel Harper moved, seconded by Anita Kropf, to adopt Clearinghouse Rule 00-054 to renumber SFC 8.03 (1) to (8); to renumber and amend SFC 8.03 (intro.); to amend SFC 8.02 (1) (intro.), (a) and (c), (2), (6), (9); and to create SFC 8.03 (2), relating to continuing education programs. Motion carried unanimously.

#### PRACTICE QUESTION

The Section reviewed correspondence from Brian Wexler. This issue may be moot, so no action was necessary.

#### COMPARISON CHART

John Schweitzer developed a comparison chart with the certification requirements of the three professions on the Board - Social Workers, Marriage and Family Therapists and Professional Counselors.

MOTION: Douglas Knight moved, seconded by Virginia Heinemann, to authorize the drafting of a scope statement for a rule change to simplify the supervision requirement for CAPSW's, CISW's and CICSW's. Motion carried unanimously.

#### DISCUSSION OF 3000-HOUR DHFS REQUIREMENT

There is much confusion with credential holders regarding the 3000-hour DHFS requirement for obtaining provider status and the Section's requirement of 1600 hours of face-to-face client contact in not less than 24 months for ISW and ICSW certification. Credential holders should contact DHFS for guidance on acceptable hours for obtaining provider status.

#### ASWB REQUEST FOR ITEM WRITERS

ASWB is seeking item writers for the ASWB examinations. Douglas Knight encouraged the Section members to contact ASWB about this opportunity.

#### MyTHERAPY NETWORK CORRESPONDENCE

This item was informational.

## CE CORRESPONDENCE

The Section reviewed correspondence from Germaine M. Czarnecki. Kimberly Nania will respond to Ms. Czarnecki that she may count 4 credits in ethics and boundaries for teaching the courses, but she may only do this one time.

The Section reviewed correspondence from John Merrill. Mr. Merrill may take up to 5 credits.

## REPORT OF SCREENING COMMITTEE

Virginia Heinemann reported the Screening Committee reviewed eleven cases. One case was opened, eight cases were not opened and more information was requested on two cases.

## VISITORS' COMMENTS

Marc Herstand, NASW, is concerned that the AODA Certification Board's stance is that ICSW's cannot provide AODA services without the AODA certification.

## RECESS TO CLOSED SESSION

MOTION: Douglas Knight moved, seconded by Anita Kropf, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f), and (g), Wis. Stats., for the purpose of Class I hearings, deliberating on proposed stipulations, reviewing applications, reviewing social worker training certificate applications, reviewing case status report, and consulting with legal counsel. Roll call vote: Cornelia Gordon-Hempe - yes, Virginia Heinemann - yes, Muriel Harper - yes, Douglas Knight - yes, Anita Kropf - yes. Motion carried unanimously.

Open session recessed at 11:18 a.m.

## RECONVENE IN OPEN SESSION

MOTION: Douglas Knight moved, seconded by Muriel Harper, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 12:54 p.m. Virginia Heinemann took over as Chair in Cornelia Gordon-Hempe's absence.

## MEETING WITH REPRESENTATIVES OF CSWE FACULTY

Joann Barndt, U.W.-Madison, said she has developed criteria for determining if field placements are clinical in nature. The U.W. wants to stay out of finding clinical field placements for school social workers and certified social workers who are seeking ICSW certification and did not have a clinical field placement during their master's program. William Heiss, U.W.-Madison, asked the Section to consider an extension of work experience in lieu of the clinical field placement. The faculty also does not want to be advising MSSW's on the necessary additional coursework

to be eligible for ICSW certification, and feels the coursework requirements should be determined by the Social Worker Section.

Joel Ambeling, Concordia University, said there are new proposed standards for program approval.

#### MEETING WITH JEFF PEARCY, WISCONSIN AODA CERTIFICATION BOARD

Jeff Percy, Wisconsin AODA Certification Board, met with the Section. Mr. Percy clarified that CICSW's may supervise AODA counselors. Practitioners who provide AODA services in certified mental health facilities and clinics must, according to HFS 75, hold a credential from the Wisconsin AODA Certification Board.

#### MEETING WITH FACULTY FROM UW STEVENS POINT

Amy Boelk and Alton Smart, U.W.-Stevens Point, presented information on social work courses that they are teaching. Ms. Boelk had been invited to answer questions the Section had regarding her courses, and Mr. Smart presented new information on his courses. The Section will consider the additional information provided by Ms. Boelk in closed session. The new information presented today by Mr. Smart will be put on the next agenda for review.

#### REQUESTS FOR CE WAIVERS

##### THOMAS R MARTIN

The Section reviewed correspondence from Thomas R. Martin. If Mr. Martin is not practicing and has retired, then he would be eligible for a waiver of the CE requirements.

##### VERONICA VIRGILI-BEHME

The Section reviewed correspondence from Veronica Virgili-Behm. Ms. Virgili-Behm may attend and count in-house training programs towards her CE hours. John Schweitzer will respond to Ms. Virgili-Behme.

#### THE ROLE OF THE CASE ADVISOR

This handout was given to the Sections members for their review.

#### SUMMARY OF PENDING LEGISLATION

This handout was informational.

#### INQUIRY RECEIVED BY LEGAL COUNSEL

The Board noted the letter from Dave Fazer and Attorney John Schweitzer's response.

## RECONVENE IN CLOSED SESSION

MOTION: Anita Kropf moved, seconded by Muriel Harper, to reconvene in closed session. Motion carried unanimously.

Closed session reconvened at 3:34 p.m.

## RECONVENE IN OPEN SESSION

The meeting reconvened in open session by consensus at 4:56 p.m.

## VOTING ON ITEMS CONSIDERED/DELIBERATED ON IN CLOSED SESSION

### CLASS I HEARINGS

#### JESSICA K TURKE

MOTION: Muriel Harper moved, seconded by Anita Kropf, to approve Jessica K. Turke to sit for the ASWB clinical exam. Motion carried unanimously.

#### ELIZABETH M. LUCHT

MOTION: Anita Kropf moved, seconded by Muriel Harper, to approve Elizabeth M. Lucht to sit for the ASWB clinical exam. Motion carried unanimously.

### PERSONAL APPEARANCE

#### ERIN CASSIDY

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to approve the application of Erin Cassidy and allow her to sit for the ASWB basic exam. Motion carried unanimously.

### CASE STATUS REPORT

MOTION: Muriel Harper moved, seconded by Anita Kropf, to close complaint **00 SOC 036** for no violation. Motion carried unanimously.

MOTION: Douglas Knight moved, seconded by Virginia Heinemann, to close complaint **00 SOC 038** for no violation. Motion carried unanimously.

### PROPOSED STIPULATIONS

#### TED BRUCE, CICSW

MOTION: Virginia Heinemann moved, seconded by Douglas Knight, to adopt the Findings of Fact, Conclusions of Law and Order in the matter concerning Ted Bruce, CICSW. Motion carried unanimously.

## MARY JANE RIPP, CSW

MOTION: Virginia Heinemann moved, seconded by Muriel Harper, to adopt the Findings of Fact, Conclusions of Law and Order in the matter concerning Mary Jane Ripp, CSW. Motion carried unanimously.

## UW-STEVENS POINT SOCIAL WORK COURSES

MOTION: Muriel Harper moved, seconded by Anita Kropf, to approve SOC 361 and SOC 376, both taught by Amy Boelk, for the spring 2001 semester. Motion carried unanimously.

## APPLICATION REVIEWS

MOTION: Anita Kropf moved, seconded by Virginia Heinemann, to approve **Patricia A. Schrader, Susan M. Winslow, Carol E. Nigh, Daniel A. Bass, Deborah A. Gordon and James R. Hemmens** for ICSW certification. Motion carried unanimously.

MOTION: Virginia Heinemann moved, seconded by Muriel Harper, to approve **Dean G. Pusateri, Vanessa V. Ruitta, JoAnne Pedersen, Winniefred E. Phillips, Thomas McLaughlin, John R. Schmidt, Roseanne M. Derdula, Nicole Delgado, Anna M. Weaver, Katherine S. Gerhard and Paula Salisbury** to sit for the AWSB clinical exam, and **Jill A. Lund** to sit for the ASWB basic exam. Motion carried unanimously.

MOTION: Anita Kropf moved, seconded by Douglas Knight, approve the application of **Mark E. Stuntebeck** for a SWTC, because his degree is not appropriate for CSW. Motion carried unanimously.

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to request more information from **Paula R. Doiel, Herlinda L. Marquez-Alemen, Amy C. Brodeski, Lynne K. Mitchell and Ruth Morris Waters**. Motion carried unanimously.

MOTION: Muriel Harper moved, seconded by Douglas Knight, to approve the ICSW application of **Sheila Robinson**. Ms. Robinson must pass the jurisprudence exam and have official ASWB clinical exam scores sent before she can be certified. Motion carried unanimously.

MOTION: Douglas Knight moved, seconded by Anita Kropf, to deny the applications of **Katy McEssy O'Neil, David Alan Berg, Sydney P. Blair and Laurie Abraham**. Motion carried unanimously.

### SPEAKING ENGAGEMENT

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to approve Douglas Knight to speak at U.W.-Eau Claire on December 12, 2000. Motion carried unanimously.

### ADJOURNMENT

MOTION: Virginia Heinemann moved, seconded by Douglas Knight, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 5:11 p.m.

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